

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

A regular meeting of the Oxford Area Board of School Directors was held on Tuesday, January 21, 2025, in the Board Room. The meeting was called to order at 7:09 p.m. by President Mark V. Patterson, followed by the Pledge of Allegiance.

ATTENDING WERE:**ROLL CALL**

Mark V. Patterson, President
Jenifer A. Warren, Vice President
Andrew Atkinson, Member
Michael P. Blessington, Member
Tenille E. Dewees, Member
Jennifer L. Kehs, Member
William C. Kloss, Treasurer
Debbie K. Vendrick

ABSENT WAS:

Kristen Dean, Member

ALSO ATTENDING WERE:

Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

Mr. Patterson stated there was an Executive Session held January 14, to discuss personnel

**ANNOUNCEMENT OF
EXECUTIVE SESSION**

Mrs. Kehs requested an update on the district's response to Laurel vs. PA Department of Education.

<https://www.thomasmoresociety.org/case/aurel-school-district-et-al-v-pennsylvania-school-district-et-al>

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the January 21, 2025, agenda as amended.

**APPROVAL OF
AGENDA**

Aye: 8 Nay: 0

Mr. Patterson allowed time for persons who requested to address the Board concerning items on the agenda.

**PUBLIC COMMENT
CONCERNING ITEMS
ON THE AGENDA**

Dee Wiker, East Nottingham-Executive Session announcement, Dr. Woods' Contract, Sunshine Law, accused Woods of treason.

Ronnie Lutz, East Nottingham-Executive Session Announcement, Title 65 Sunshine Law, books, resignation, rescission, capital projects, superintendent contract.

On motion by Mrs. Kehs, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby amends the agenda to table Item F - Superintendent's Contract.

TABLE ITEM

Aye: 6 Nay: 2 (Kloss, Vendrick)

Chauncey Boyd, Oxford Boro-stated the Superintendent is illegal, test scores are disgusting, facilities are in horrendous condition.

**PUBLIC COMMENT
CONCERNING ITEMS
ON THE AGENDA CONT'D**

On motion by, Mrs. Dewees, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the November 12, 2024, Work Session, the November 26, 2024, Regular Meeting, and the December 3, 2024, Reorganization Meeting.

**APPROVAL OF
MINUTES**

Aye: 8 Nay: 0

Dr. Woods acknowledged Dr. Margaret Billings-Jones who gave the report for January. The first semester of the 2024-25 school year has ended.

**SUPERINTENDENT'S
REPORT**

Jordan Bank hosted the Oxford Reading Club on January 15, 2025, and Nottingham will host our Title Program, Family Read, on February 12, 2025.

The Hopewell spelling Bee took place on January 16, 2025.

The following curriculum meetings will be held in the coming weeks:

Media Service and Reading Literacy, January 22, 2025
English Language Arts and Math, January 25, 2025
Science and Social Studies, January 30, 2025
Practical Arts and Business Education, February 4, 2025
Guidance and Health/PE, February 5, 2025

Oxford Area School District Comprehensive Planning 2025-2028 will meet Tuesday, January 28, 2025, and Tuesday, February 4, 2025, 6-7 p.m. in the Administration Building.

On motion by Mrs. Dewees, seconded by Mrs. Kehs, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves the following:

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

On motion by Mrs. Kehs, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC
OFFICIALS ACCOUNTS**

Penn's Grove
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Kehs, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approve the following: bill lists for payment:

PAYMENT OF BILLSJanuary 2025

General Fund	\$	9,043,940.53
Cafeteria Fund	\$	205,940.88
Capital Projects Fund	\$	30,182.73
Payroll Distribution	\$	5,393,723.21

Aye: 8 Nay: 0

Mr. Kloss stated that the committee did not meet in December. The next meeting will be January 27, 2025.

**REPORT OF CHESTER
COUNTY INTERMEDIATE
UNIT AND TECHNICAL
COLLEGE HIGH SCHOOL
REPRESENTATIVE**

Mrs. Kehs stated that the next meeting is January 22, 2025.

**REPORT OF CHESTER
COUNTY SCHOOL BOARDS
LEGISLATIVE COUNCIL
REPRESENTATIVE**

Mr. Patterson stated the committee met on January 14, 2025. The OAHS Wrestling team is a #5 seed in districts. Boys and girls, Wounded Warrior tournament will be this Saturday at the High School.

**ATHLETICS AND
STUDENT
ACTIVITIES**

Mr. Patterson reported the committee met on December 18, 2024. Large event plan was discussed, HUDDL issue was addressed and Lincoln University Basketball's first game at OAHS will be on January 26, 2025.

**FACILITIES AND
SAFETY COMMITTEE**

There was also a facilities meeting at Hopewell Elementary, January 14, 2025 to allow for public comment.

Mrs. Vendrick stated the committee met on January 21, 2025, at 6:30 p.m. Student enrollments and withdrawals were discussed. Twelve students are leaving OASD, some for AGCS, two for Cyber schools, several for home schooling and at the high school four students aged out and dropped out of school.

**EDUCATION
COMMITTEE**

The Education Committee meetings in February and March will concentrate on the comprehensive plan.

The next Education Committee meeting will be held on February 18, 2025, at 6:30 p.m.

Mr. Kloss stated the committee will meet on February 3, 2025, at 5 p.m.

**FINANCE AND BUDGET
COMMITTEE**

Mr. Blessington stated the committee met on January 14, 2025. The committee will meet again on February 11, 2025.

POLICY COMMITTEE

**BOARD IN-SERVICE/
BOARD GOALS**

**REPORT OF STUDENT
REPRESENTATIVE**

Mr. Patterson will have items for February. Mrs. Warren is working on an annual board evaluation.

Ms. Craft reported that Jordan Bank is excited to announce their Candyland Countdown: Sweet Steps into Kindergarten event, designed to showcase their kindergarten program for families exploring options for the 2025-2026 school year. This initiative will provide an engaging introduction to the Jordan Bank Kindergarten experience. They had about forty families attend the first of two events on the evening of January 15, 2025. Their next date is February 20, 2025, at 9 a.m.

Additionally, our staff is actively preparing for students entering kindergarten through Early Intervention. This important system of services and support helps identify and address developmental delays in children from birth to age five, ensuring a smooth transition into kindergarten.

Jordan Bank will celebrate the 100th day of school on Wednesday, February 12, 2025, barring any weather closings. As part of the celebration, Jordan Bank is organizing a visit to the Oxford Area Historical Association, where students will have the opportunity to learn what school life was like 100 years ago.

Elk Ridge would like to welcome Mrs. Lauren Haley as a Speech & Language pathologist, Ms. Katherine Ward as a learning support teacher, Ms. Ashley Morse as the school psychologist, and Miss Julia Vega as the building / principal's secretary.

Students and staff enjoyed a Holiday Sing Along in December. Special thanks to Miss Karlee Kurtz, Elk Ridge music teacher for all her work in preparing the students for this performance.

Elk Ridge is looking forward to partnering with the American Heart Organization for the Kids Heart Challenge. There will be a kick-off assembly on February 13th.

Under the direction of Nottingham's Gifted Teachers, Mrs. Shelley and Mrs. Melrath, students from the Academic Talented Program, sponsored a Food Drive for the community. Nottingham students collected over 1,200 food items and donated them to the Community Food Box Program. This was a joint coordinated effort sponsored by the Oxford Presbyterian Church and Neighborhood Services Center. The ATP students rallied the students to donate through commercials on Nottingham News, as well as sorting and packing the items for pick-up.

Nottingham students and teachers also donated toys, household items, and children's clothes during a Holiday Gift Drive held in December. All gifts collected went to the Oxford Neighborhood Services Christmas room to support families in need during the holidays. In order to promote fitness and a healthy lifestyle, Nottingham has implemented a building wide initiative to promote movement, fitness and healthy lifestyle by designating "Workout Wednesdays" All students, staff, administration engage in physical activity by logging their miles/steps and use the stadium track (weather permitting) to assist in meeting their step goals. Students receive recognition for the number of miles they log.

Nottingham Grade 4 Chorus and Band will hold their Winter Concert on January 16, 2025, in the Penn's Grove Auditorium at 7:00p.m. and the

Grade 3-4 Orchestra will hold their Winter Concert, Thursday, January 23, 2025, Penn's Grove Auditorium at 7:00pm.

The Hopewell Early Act Club raised over \$2,000.00 through the annual Christmas Shop. All proceeds went to the Oxford community organizations, SILO and Neighborhood Services Center.

The Second semester has begun. Parent/teacher conferences are scheduled for February 6, 2025, and February 12, 2025, from 4:00p.m.-7:30p.m. Please schedule with your child's teacher through the link provided on the Hopewell Elementary School website. We encourage all parents to check the PowerSchool portal for final semester grades.

Thank you to our band director, Mr. Maule, our choral director, Ms. Goldschmidt, Ms. Hudson and Ms. Renz, the orchestra directors and the band, chorus, and orchestra students. They did an amazing job at the Hopewell Winter concert. They also went caroling in the community visiting nine community places in which they sang and played Christmas music.

Penn's Grove had a great Amazing Race last Friday where students competed for end of year points doing team building activities. Friday, February 7, 2025, is the next Penn's Grove Dance. The theme will be Winter Wonderland.

The second round of Benchmarks are complete, and students are currently completing the Diagnostic Tests.

Friday, January 31, 2025, is Penn's Grove Career Day. Seventh grade students will have the opportunity to explore different careers.

The Oxford High School Marching Band enjoyed playing in the West Chester Christmas Parade on December 6, 2025. The concert bands also had their concert on Sunday, December 15, 2025.

On December 12, 2025, the OAHS Chapter of the National Honor Society had their annual fall blood drive where students and staff donated a total of thirty-three pints of blood.

The annual Holiday Festival was on December 14, 2025, which is always fun and provides interaction between the community and High Schools clubs.

The PMEA concert is this Saturday. We are honored to be able to host the festival this year, and the Oxford students who auditioned and made this band. Tickets are \$10 online.

Dr. Woods stated that the Hornet Virtual Academy has scheduled their yearly meeting with the Collective Bargaining Unit in February 2025.

REPORT OF SCHOOL PROGRAMS

The eighth cohort of the Early College Academy, our seniors, are preparing for graduation from ECA.

Mr. Patterson recognized persons who requested to be placed on the agenda.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON THE AGENDA

Lisa Koza, West Nottingham Township- Policy 6300, policy committee

needs to move forward with the revisions of 6300. Overreach by Mr. Blessington for rewriting the policy and not sharing with the committee.

Mrs. Koza also thanked Dr. Woods, the faculty and students who Participated in the food drive through Neighborhood Services and Oxford Presbyterian Church.

Dee Wiker-East Nottingham-Executive Session, Dr. Woods contract, solicitor.

Ronnie Lutz- East Nottingham-Executive Session announcement, Mr. Kloss speaks too softly and does not attend work session meetings. Fifty-five-million-dollar project.

Chauncey Boyd-Oxford Borough- Legal ramifications are screaming from the rooftops, illegal presence, salary returned to district, stated the board members days on the board are numbered.

Carolyn Quincy-Elk Township, Policy 6300, attended policy committee meeting, shocked by policy committee action, asked board to vote on the policy which has been through first and second readings.

On motion by Mrs. Dewees, seconded by Mr. Kloss, BE IT RESOLVED, the Oxford Area Board of School Directors hereby approves the following personnel items:

PERSONNEL

PROFESSIONAL

Appointments

Name: Jeanette Lennon
 Position: Assistant Principal, Penn's Grove School
 Appointment: Professional Employee
 Salary: \$101,000.00
 Effective: January 2, 2025
 Replacing: Kristen Chastain, resigned

Transfer

Name: Lynda Burtch-Krivansky
 Position: From: Grade 6 Teacher, Hopewell School
 To: Mathematics Teacher, Penn's Grove School
 Effective: December 17, 2024
 Replacing: Barbara Guiliano-Burke, transferred

Name: Lauren Haley
 Position: From: Speech Pathologist, Hopewell School
 To: .5 Speech Pathologist, Elk Ridge School
 Effective: January 8, 2025
 Replacing: Katherine Stahl, transferred

Name: Katherine Ward
 Position: From: Special Education Teacher, Hopewell School
 To: Special Education Teacher, Elk Ridge School
 Effective: December 3, 2024
 Replacing: Stacy Waybright, resigned

Leave of Absence

Name: Sarah Gula
 Position: Language Arts Teacher, Penn's Grove School
 Type: unpaid educational leave
 Effective: January 2, 2025, until the end of the 2024-2025 school year

Salary Changes

Doyle, Courtney from 3 M + 15 \$62,185.00 to 3 M + 30 \$63,950.00 effective February 1, 2025
 Kurtz, Karlee from 6 B \$55,234.00 to 6 B + 24 \$57,750.00 effective February 1, 2025
 Powers, Karen from 12 M + 45 \$78,926.00 + \$250.00 to 12 M + 60 \$80,691.00 + \$250.00 effective February 1, 2025
 Olsen, Allison from 12 M + 45 \$78,926.00 to 12M + 60 \$80,691.00 effective February 1, 2025
 Walling, Michael from 12 M + 45 \$78,926.00 to 12 M + 60 \$80,691.00 effective February 1, 2025
 Warren, Erin from 8 M \$63,137.00 to 8 M + 15 \$67,185.00 effective February 1, 2025
 Wiltrout, Nicole from 9 M + 30 \$69,950.00 to 9 M + 45 \$71,715.00 effective February 1, 2025

Change in Effective Date

Name: Michael May
 Position: Physical Education Teacher, Hopewell School
 Effective: From: January 3, 2025
 To: January 6, 2025

Non-Professional**Termination**

Name: Danielle Jackson
 Position: Food Service 5.5/182, Penn's Grove School
 Effective: January 21, 2025

Appointments

Name: Jissel Aguilar
 Position: Food Service 5.75/182, Hopewell School
 Salary: \$12.25 per hour
 Effective: January 22, 2025
 Replacing: Crystal Kauffman, transferred

Name: Julia Vega
 Position: Principal's Secretary, Elk Ridge School
 Salary: \$18.27 per hour
 Effective: January 8, 2025
 Replacing: Taylor Weaver, resigned

Substitute Appointment

Name: Laramie Baumann
 Position: Food Service Substitute, District
 Salary: \$12.25 per hour
 Effective: January 22, 2025

Transfers

Name: Crystal Kauffman
Position: From: Food Service 5.75/182, Hopewell School
To: Production Manager/Cook 7.5/183, Oxford Area High School
Salary: \$17.00 per hour
Effective: January 2, 2025
Replacing: Benjamin Clark, retired

Name: Ashley Smith
Position: From: Food Service 5.5/182, Oxford Area High School
To: Food Service 5.5/182, Penn's Grove School
Effective: January 2, 2025
Replacing: Deborah Bolger, resigned

Leave of Absence

Name: Denise McCormick
Position: Food Service Supervisor, Elk Ridge School/ Nottingham School
Type: Excess Family Illness Number of days: Up to 41 days
Effective: December 9, 2024 - until the end of the 2024- 2025 school year

Volunteers

Jamie DiMaio, Greg Lester, Megan Mains (OEF), Jessica Passalacqua, Jeffrey Sanders, John Sapp, Natalie Weaver Stevenson, Mikhal Szabo

Aye: 8 Nay: 0

WHEREAS, the role of the locally elected school officials has served the Commonwealth of Pennsylvania and local communities in meeting the needs of public education since the passage of the Free School Act in 1834; and

**SCHOOL DIRECTOR
RECOGNITION
MONTH**

WHEREAS, these local boards have discharged their responsibilities to public education in a manner which has placed public education at the forefront of our educational systems; and

WHEREAS, locally elected officials have distinguished themselves and their communities in this nonpaid, volunteer public service commitment; and

WHEREAS, the contributions of these men and women should be recognized and appreciated by those who benefit from the workings of our public school system;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Pennsylvania School Boards Association hereby proclaims the month of January as School Board Director Recognition Month in this Commonwealth; and

FURTHER RESOLVED, that this proclamation be communicated to all school districts, school officials and local communities in a planned program which brings visibility and awareness to the role of locally elected school officials to the citizenry of this Commonwealth.

On motion by Mrs. Warren, seconded by Mrs. Dewees, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
following consent agenda items:

**CONSENT
AGENDA**

Audit Report for the Year Ended June 30, 2024

Approval of the Report on Examination of Financial Statements and
Additional Information for the Year Ended June 30, 2024, as prepared by
Barbacane, Thornton, and Company LLP.

Course Supplemental Technology (APP)

Temporary approval of the Course Supplemental Technology (APP) as per
the attached list.

School Calendar Update

Approval of the update to the 2024-2025 school calendar due to
inclement weather.

Letter of Intent

Approval of the attached letter of intent related to the Hornet Virtual
Academy (HVA) and Article 24 of the current collective bargaining
agreement (CBA).

Memorandum of Understanding

Approval of the attached Memorandum of Understanding between the Oxford
Area School District and Shippensburg University of Pennsylvania
regarding the dual enrollment program.

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Warren, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
Registration of a non-resident student to attend the Oxford Area School
District at a prorated tuition rate of \$6,306.60.

**NON-RESIDENT
STUDENT**

Aye: 0 Nay: 7 (Atkinson, Blessington, Dewees, Abstain: 1 (Kehs)
Kloss, Patterson Warren, Vendrick)

On motion by Mrs. Dewees, seconded by Mrs. Vendrick BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
revision of the following policies:

POLICY REVISION

2000 Series-Administration

Policy # 2100 - Performance Assessment of Superintendent/Assistant
Superintendent

7000 Series-Programs

Policy # 7400 - Title I Parent and Family Engagement

Aye: 7 Nay: 1 (Kehs)

POLICY READOPTION

On motion by Mrs. Kehs, seconded by Mrs. Vendrick, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby readopts the
following policies:

3000 Series - Business

Policy # 3200 Investments
Policy # 3210 Local Taxpayer Bill of Rights
Policy # 3220 Taxes: Discount and Penalty
Policy # 3240 Fund Balance
Policy # 3260 Purchasing Procedures Sales Tax
Policy # 3270 Student Activity Accounts
Policy # 3290 Financial Obligations, Lost or Damaged Materials
Policy # 3300 Purchases Subject to Bidding
Policy # 3310 Federal Programs Procurement Policy

Aye: 8 Nay: 0

POLICY REVISION

On motion by Mrs. Dewees, seconded by Mrs. Kehs, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
revision of the following policy:

FIRST READING

3000 Series-Business

Policy # 3330 - Reimbursement: Use of Personal Vehicle

Aye: 8 Nay: 0

CALENDAR

Mr. Patterson read the following dates and times for upcoming events.

Tuesday, January 28, 2025, Comprehensive Plan Meeting, 6 p.m., Administration Building
Tuesday, February 3, 2025, Finance & Budget Meeting, 5 p.m., Administration Building
Tuesday, February 4, 2025, Comprehensive Plan Meeting, 6 p.m., Administration Building
Tuesday, February 11, 2025, Policy Committee Meeting, 6 p.m., Administration Building
Tuesday, February 11, 2025, Athletics & Student Activities Committee Meeting, 6 p.m.,
Administration Building
Tuesday, February 11, 2025, Facilities & Safety Committee Meeting, 6:45 p.m.,
Administration Building
Tuesday, February 11, 2025, Work Session, 7 p.m., Administration Building
Tuesday, February 18, 2025, Education Committee Meeting, 6:30 p.m., Administration Building
Tuesday, February 18, 2025, Regular Meeting, 7 p.m., Administration Building

ADJOURNMENT

On motion by Mrs. Dewees, seconded by Mrs. Warren, the regular
meeting of the Oxford Area Board of School Directors adjourned at 9:57
p.m. by a unanimous vote.

Respectfully submitted,


Brian P. Cooney
Board Secretary

*All or a portion of this meeting may be video recorded for the purpose
of public broadcast.*